



**PASSPORT KING**  
 723 Main St. #924  
 Houston TX 77002  
 1-877-855-7874

# Travel Date \_\_\_\_\_

**To the attention of: United States Passport Agency**

Dear Passport Agency Representative:

I, \_\_\_\_\_ (print your name), authorize your office to discuss the status of and release my passport to any representative of Passport King, Inc. I fully authorize Passport King to submit my United States passport application and to retrieve the passport on my behalf. I also authorize Passport King to discuss any and all matters pertaining to the issuance of my passport with the United States Department of State or the United States Passport Agency.

Passport applicant's date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*\*If applicant is a minor, please print the child's name, and then one of the parents should sign and date this letter.**

Passport king will do everything we can to obtain your expedited visa and/or passport so you can meet your deadline, however there can be unavoidable delays that are beyond our control. Some examples are as follows but are not limited to unexpected or unannounced passport agency closures, weather delays, or mechanical failures that involve the delivery of your documents, system failures at passport agency, consulates and passport offices that will delay the printing or processing of your documents, or a visa officer's unexpected absence in the embassies or consulates which affect the approval of a completed visa. Passport agency and government officials make the final determination on processing times and certain validities of a passport. These officials have the right to request additional documentations before issuing a passport. There may be significant delays or rejections, due to incomplete forms, unacceptable photos, incorrect or false information provided on applications or even unexpected policy changes. Although Passport king will work with you to correct any of the mentioned problems, the service fees will be non-refundable. Travelers are responsible to ultimately check and make sure that travel documents have been issued correctly before traveling. Passport king will not be responsible for delays caused by delivery services. We will not be responsible for any loss of packages shipped via US First Class Mail. By using Passport king, there will be no compensation for damages regarding the failure to obtain a requested order. There will be a \$30 extra trip charge due to incomplete forms, unacceptable photos and incorrect or false information provided on the applications.

Passport applicant's

signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_